

MEMORANDUM

TO: _____

FROM: _____

DATE: _____

RE: Relinquishment of Award # _____, FRS # _____

Please check the appropriate item.

_____ The department intends on appointing a suitable replacement for the existing PI at the University of Arizona. A request to the sponsoring agency to change PI's with the new PI's curriculum vitae will be submitted to Sponsored Projects Services for countersignature.

_____ The department agrees to relinquish the award to the existing PI's new institution. The department will forward the grant transfer documents to Sponsored Projects Services for signature.

Signature of Department Head or Dean

This memo is strictly an internal U of A document and is not to be submitted to any sponsoring agency.